

Minutes of the
Mid-Wisconsin Federated Library System
Board of Trustees Meeting
Tuesday, January 29, 2013

The regular meeting of the MWFLS Board of Trustees was called to order at 6:00 p.m. at Mid Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin. Ruth Schmitt presiding. Ruth Schmitt welcomed Trustees, Staff, and Librarians.

ROLL CALL

MEMBERS PRESENT: Deborah Bissonnette, Sarah Butts, Jane Colwin, Bill Dovi, Polly Edgar, Loren Gray, Paul Marose, Gary Morgenstern, Dwayne Morris, Janet Negus, Douglas Rakowski, Ruth Schmitt, Juanita Schultz, Dan Stoffel.

MEMBERS ABSENT:

MEMBERS EXCUSED: Beverly Schroeder

OTHERS PRESENT: Sue Cantrell, System Director; Peg Checkai, Director of Watertown; Royce DeBow, Trustee Lakeshores Library System; Michael Gelhausen, Hartford; Candy Graulich, Hustisford; Alex Harvancik, Juneau; Kristen Hewitt, System Director, Lakeshores Library System; Kathy Hookham, Palmyra; Jackie Jacak, MWFLS Business Manager; Connie Meyer, Fort Atkinson; Jim Novy, Lakeshores Library System; Steve Ohs, Lakeshores Library System; Roberta Olson, Germantown; Gerard Saylor, Lake Mills; Linda Schubring, Board President Lakeshores Library System.

CORRESPONDENCE & APPEARANCES

- Hand out from Connie Meyer, Director of Dwight Foster Public Library/Fort Atkinson in regard to the future of SHARE.
- Copy of the Original Agreement Between Lakeshores Library System (LLS) and Mid Wisconsin Federated Library System (MWFLS) for Shared Automated Library Services
- MWFLS Strategic Planning Session Flyer for MWFLS Trustees and Staff

PUBLIC COMMENT

Connie Meyer, Director of Dwight Foster Public Library Fort Atkinson, addressed the board expressing the importance of keeping SHARE and moving LLS and MWFLS forward as partners.

MINUTES

A motion was made by Dwayne Morris and Doug Rakowski to approve the November 27, 2012 minutes. Motion carried by voice vote, all in favor.

FINANCIAL REPORTS

A motion was made by Dan Stoffel and seconded by Polly Edgar to approve payment of November/December Computer Checks in the amount of \$126,085.85 and Manual Checks in the amount of \$2,252.74, System Director requested reimbursement for \$311.69, for a total of \$128,650.28. Motion carried by roll call vote, all in favor.

OPERATIONS REPORT

Director's Report

1. Sue Cantrell and Jim Novy will be interviewing four candidates Wednesday, February 6, 2013, for the automation position vacancy.

Director's Council ~ No further information was provided.

Personnel Committee Meeting ~ The Personnel Committee met prior to the January board meeting to discuss the 60 day goals with the director. Deb Bissonnette noted Sue is doing excellent in meeting the goals that were set. The committee will combine the six month review and the annual review due to the closeness of the two dates. This will take place in May. As done for the past director, the committee will send out a short questionnaire to library directors and trustees in regard to the System Director's performance.

Building & Grounds ~ The committee met in January to discuss the landscaping, repaving of the parking lot, and utilization of the vacant space in the building. The vacant portion of the building will be discussed further under new business. The parking lot repaving project will be advertised in the month of February, sealed bids will be opened March 1st. This item will be on the March board agenda for approval.

Nominating Committee ~ The committee is recommending keeping the current slate of officers for 2013. Ruth Schmitt, Board President; Deb Bissonnette, Vice President; Dan Stoffel, Treasurer; Jane Colwin, Secretary.

NEW BUSINESS

2013 Election of Officers

It was moved by Jane Colwin and seconded by Loren Gray that the MWFLS Board of Trustees accept, close, and approve the recommended nomination for President, Vice President, Treasurer, and Secretary as reported by the nominating committee. Motion carried by voice vote, 13 ayes, 1 oppose.

Agreement Between Lakeshores Library System & Mid Wisconsin Federated Library System for Shared Automated Library Service

Sue Cantrell informed the MWFLS board of some history of how events have transpired between LLS and MWFLS over the past several months:

1. The current agreement between LLS and MWFLS took 10 months to come together with 17 draft agreements proposed.
2. MWFLS loaned LLS the \$150,000.00 needed for their portion of the start-up funds at the inception of SHARE. If MWFLS would not have done this, SHARE would not exist.
3. MWFLS did not charge LLS for the AC unit put in the server room. They could not afford it at the time.

4. MWFLS is aware that they have been weak in the technology area, but will be striving towards making this better in the future. MWFLS is currently in the process of hiring a new technology person.
5. The unprofessional behavior displayed from LLS system director is slowing down the process of working towards a future together.
6. Even though MWFLS and LLS are having disputed differences, Sue highly recommends continuing with SHARE. She noted the importance of SHARE and how patrons in all five counties have come to love this product that libraries are now offering. She is willing to work with LLS to build a strong future together.

The MWFLS board had an in depth conversation about the SHARE agreement. Several members questioned why the agreement was handled in this manner without asking for any input from MWFLS. Some wanted to know if this was a power play on LLS part. Sue wasn't sure. If this was, several board members expressed that they did not want MWFLS to respond in a combative manner to show MWFLS is willing to work with LLS and keep SHARE going.

It was moved by Doug Rakowski and seconded by Loren Gray to recommend both systems share in the cost of a mediator, creating a committee with board members, System Directors, and library directors to form a new share agreement. Motion was withdrawn.

Paul Marose noted that he felt it was in the best interest of MWFLS to propose a counter offer before having a mediator or facilitator involved.

Bill Dovi asked LLS staff present to inform MWFLS what their expectations were from presenting MWFLS with the revised intersystem agreement. Ruth Schmitt noted that guest can only speak during public comment.

It was moved by Dan Stoffel and seconded by Dwayne Morris to suspend the rules in order to talk to Lakeshores staff present. Motion carried by voice vote, all in favor.

Jane Colwin noted that the MWFLS board would only like to hear from Linda Schubring, Lakeshores Library System Board President. At this time, Linda was invited to sit at the MWFLS trustee table and explain LLS position on this matter. Linda noted that they are willing to work with MWFLS; this document was not intended as a power play. LLS drafted the intersystem agreement in hopes of getting some items addressed that have not been resolved over the past years. Linda noted, the document presented to MWFLS is simply a draft proposal.

It was moved by Bill Dovi and seconded by Paul Marose to reengage the agenda. Motion carried by voice vote, all in favor.

It was moved by Dan Stoffel and seconded by Jane Colwin to have MWFLS System Director Cantrell to formulate a response to the draft proposal using whatever resources she feels necessary submitting the response to Lakeshores Library System and respectfully request a joint process for resolving points at issue. Motion carried by voice vote, all in favor.

Zinio Magazine Subscription, Recommendation from 1-10-13 Director's Council Meeting

It was moved by Jane Colwin and seconded by Dwayne Morris that the MWFLS Board of Trustees approve the recommendation from the January 10, 2013 Director's Council meeting for MWFLS to participate in the Zinio database at \$16,000.00. Funds will be transferred from line item #7212 Benefits System Director in the amount of \$11,000.00; line item #6064, travel in the amount of \$5,000.00 to line item #6072 Zinio Subscription for a total of \$16,000.00.

Building & Grounds Motion to Retain Marsh Moppets Area to Renovate

It was moved by Juanita Schultz and seconded by Gary Morgenstern that the MWFLS Board of Trustees approve the recommendation from the January 14, 2013 Building and Grounds Committee to keep the existing Marsh Moppets space, renovating the space to make it usable spending no more than \$25,000.00. Designating \$25,000.00 of retained earnings to account #1420 property improvements. Motion was tabled.

The Building & Grounds committee is recommending retaining the Marsh Moppets area of the building and renovating it with cost not exceeding \$25,000.00. Majority of the board members felt the committee needed to bring more specific cost proposals forward before a decision could be made.

It was moved by Dan Stoffel and seconded by Doug Rakowski to table the motion until a more defined cost can be determined. Motion carried by voice vote, all in favor.

ADOPT NEXT MEETING DATE & ADJOURNMENT

Dan Stoffel requested that the letter from Washington County Board of Supervisors sent to Senator Glen Grothman in regard to Act 420 be placed on the February agenda for discussion.

Next meeting will be Tuesday, February 26, 2013 at 6:00p.m at Mid Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin.

It was moved by Dwayne Morris and seconded by Doug Rakowski to adjourn the meeting. Ruth Schmitt, Board President, adjourned the meeting at 7:44 p.m.

Respectfully Submitted,
Jackie Jacak, Recording Secretary